



LAMBOURNE PARISH COUNCIL

www.lambourneparishcouncil.org

Serving the Communities of Abridge & Lambourne End

To Members of the Council

You are hereby summoned to take part in an Ordinary Meeting being held on

Wednesday 12th June 2024 at 7.45pm in the Abridge Village Hall.

Members of the public and press are invited to be present, and the following business will be transacted.

Diane Moggridge
Locum Clerk

7th June 2024

AGENDA

1) APOLOGIES FOR ABSENCE

To receive apologies for absence and vote to accept them.

2) DECLARATIONS OF INTEREST

To make any declarations of interests relating to items on the agenda.

3) PUBLIC CONSULTATION

15 minute slot for members of the public.

4) MINUTES OF THE LAST MEETING

To approve as a correct record the minutes of the Council meeting held on 13th March 2024.

5) CLERKS REPORT

To note the written/verbal report of the last month.

6) PLANNING

EPF/1004/24 <https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000Ayfd>

Oakfield House, Chalet Kennels, New Farm Drive, Lambourne, Romford, RM4 1BU

EPF/1064/24 <https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv000000Bj0D>

Lambourne County Primary School, 36 Hoe Lane, Lambourne, Romford, RM4 1AU

Should there be an application included in the weekly list dated 7th June, this will be considered.

To note the following planning applications for which EFDC do not accept comment:

7) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

To note any report from District or County Councillors.

8) HIGHWAYS REPORT

To consider any new Highway issues and agree what action to take if necessary.



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9) NEW PARISH COUNCILLORS

To consider any new potential Councillors and vote on co-option if appropriate.

10) THE ANNUAL GOVERNANCE STATEMENT

To note and for the chairman to sign

11) THE ANNUAL ACCOUNTING STATEMENT

To note and for the chairman to sign

12) INTERNAL AUDIT

To note the internal audit

13) REVIEW OF ASSET REGISTER

To review and vote on

14) RISK ASSESSMENT

To discuss and agree the risk assessment

15) ESSEX HIGHWAYS SALT BAG SCHEME

To discuss and vote on whether the council wishes to sign up to this scheme

16) PLAYGROUND UPDATE

To update on playground inspection and discuss councillors completing monthly inspections.

17) LONDON ROAD

To discuss ideas for traffic calming on London Road and to vote on a way forward.

18) NOTICEBOARD - LONDIS

Update from Cllr Moore and agree what action to take

19) BANK ACCOUNT

To discuss using online banking and the Barclays app and the possibility of changing to the Unity Trust Bank.

20) REPORT OF RESPONSIBLE FINANCIAL OFFICER

- a) To authorise payment of invoices listed on RFO Report
- b) To note Bank Reconciliation

21) RURAL SERVICES NETWORK

To discuss whether the council wishes to pay for this service

21) INFORMATION EXCHANGE

For Councillors to raise any issues to be considered for the next meeting.

22) DATE OF NEXT MEETING

Annual Meeting of the Parish Council - Wednesday 10th July 2024 – Meeting in the Abridge Village Hall

23) CLOSE OF MEETING